

TRANSPORTATION LEADERSHIP ACADEMY



Transportation
for America



U.S. Department of Transportation
**Federal Highway
Administration**

MOVING FORWARD: PART II, ACTION PLAN DEVELOPMENT

JAMES CORLESS

ACTION PLANS

Action Plans, Part II



DAY 2: Friday, October 14

Chart Your Course

List at least five local leaders you know and can talk to as a follow-up to the academy in the near term who should be engaged in your development and implementation of new performance measures.

1. _____
2. _____
3. _____
4. _____
5. _____

Action Plans, Part II



DAY 2: Friday, October 14

Chart Your Course

List at least three other organizations in the region that are not currently engaged (or that you think need to be more engaged) in the process of establishing performance measures.

1. _____
2. _____
3. _____

Action Plans, Part II



DAY 2: Friday, October 14

Chart Your Course

Who in your group will reach out to the local leaders you listed? How will you reach out and engage the organizations you listed?

Action Plans, Part II

Individual Work Time



DAY 2: Friday, October 14

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Action Plans, Part II



What are the first three or four substantial steps towards establishing your measures? Include at least two steps that are short-term goals (i.e. within 6 months) and at least one medium-term goal (i.e. 1 year).

Task	Who is responsible	Key partners needed	Timeline & deadline
<i>Discuss at a Board Meeting</i>	<i>James</i>	<i>MPO, etc.</i>	<i>November</i>

Action Plans, Part II



DAY 2: Friday, October 14

Track Progress

What is your plan to track progress? How can you plan for a small win to give your team feedback that they are on the right track?

Action Plans, Part II



DAY 2: Friday, October 14

Track Progress

What timeline do you plan to follow? What are your major milestones for the next two months, six months, and twelve months?

Action Plans, Part II

Group Work Time



DAY 2: Friday, October 14

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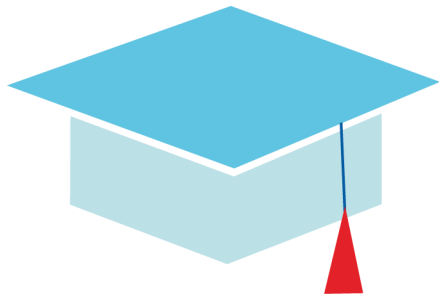
Action Plans, Part II



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DAY 2: Friday, October 14

Teams Report Out



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QUESTIONS & COMMENTS
#bostonTLA